**FULFILLMENT OF THE REQUIREMENTS OF THE PHD PROGRAM**

**FINAL CERTIFICATE (ABSOLUTORIUM)**

A doctoral student who has acquired at least 240 credits in the structure prescribed by the credit regulations and who fulfilled all the obligations, including the complex examination of the doctoral program, will receive **a final certificate (absolutorum).** This is a prerequisite for the candidates to apply for a degree, but it does not certify either a qualification or a doctoral degree.

During the doctoral program the following activities can be used to obtain credits:

1. Studies, i.e. completion of courses (subjects)
2. Research activity
3. Research report
4. Participation in the education
5. Publications
6. **Studies: theoretical courses.** Completion of at least eight 6-credit courses is compulsory, this is a prerequisite for the complex examination. At most 60 such credits can be taken into account for the absolutorium.

1. **Research activity**: 10 credits per semester
2. **Research report**: 6 credits in each of the first four semesters, 10 credits in each of the last four semesters.
3. **Education:** Teaching a seminar or laboratory, 1 hour per week for one semester is worth 2 credits. **The number of credits to be acquired through teaching activities cannot exceed 60 credits.**
4. **Publications: At least 75 credits must be achieved through publications** related to the research topic. Only items appearing in the Hungarian Archives of Scientific Works (MTMT) can be taken into account for the assessment of the publication activity, as follows:

 Journal article in a refereed journal

 36 credits if the journal has an impact factor

 24 credits in international journals without impact factor

 18 credits in Hungarian journals without impact factor

Refereed conference article (min 4 pages) in a printed or electronic publication having ISBN number

 in foreign languages 24 credits

 in Hungarian 6 credits

Scientific book or part of a book (not a conference proceedings), the score is divided by the number of authors except the PhD supervisor:

24 credits if the work is published abroad, in a foreign language, and its length is at least 10 pages

3,6 credits per every 20 full pages if the work is published in Hungary in a foreign language

1,8 credits per every 20 full pages if the work is published in Hungary in Hungarian

Co-authors without a PhD will share the points according to their declared participation rate:

**Co-authorship declaration**

We, the undersigned, hereby declare that in the publication entitled

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written by the authors

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the rates of the contribution of the domestic co-authors without a PhD degree are as follows:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name of the co-author | Participation rate | Signature |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |

We intend to use this publication in our subsequent qualification procedures, taking the above % authorship rates into account, but submitting different parts of the scientific results.

Date:

Towards the end of the period of study, the student should prepare **a list of his/her publications, indicating the credits as given in the above regulations:**

**PUBLICATION CREDITS (for the final certificate)**

**Name**:.........................................................

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Publication (MTMT: with all bibliographic data!!) | IF | Total credit | % | Credit |
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The publications and this table of credits should be sent by e-mail to the following address of the Doctoral School: atdi@uni-obuda.hu

Upon completion of a minimum of 240 credits in the appropriate structure, the Doctoral Council will award the student the final certificate**.**

The student status and the scholarship will be terminated at the end of the semester when the final certificate is awarded (January 31 or August 31).