

Annex 4: ATDI Doctoral Credit Regulations
Calculation rules in accordance with Annex D2 of the EDHSZ

- (1) All study requirements in doctoral (PhD) studies must be defined in credits (study points). The general regulations concerning the credits that can be obtained in doctoral studies are contained in the Doctoral Credit Regulations of Óbuda University (Appendix D2 of the EDHSZ).
- (2) During the eight semesters of the doctoral programme, a total of 240 credits must be accumulated to obtain the final certificate (diploma). Credits can be obtained in the following activities:
 - studies, i.e. the completion of courses;
 - research activities;
 - publication activity
 - optional and other activities.
- (3) The minimum number of credits to be obtained in each category of activity is as follows:
 - a) in order to obtain a diploma in organised studies, a minimum of 240 credits must be acquired by the end of the 8th semester, as follows:

Type of credit	credit value of one unit	minimum required	creditable maximum	End of 8 semesters
Mandatory activity				
Theoretical subjects studied (with exam)	6 per subject	48	60	
For the half-yearly report Semester 1-4	per semester 6	24	24	24
For the half-yearly report Semester 5-8	10 per semester	40	40	40
For participation in a research project	10		40	40
For publication	1.8-36	75	116	
Optional activity				
For educational activities	1 contact hour per week = 2 credits		60	
Credits recognised from Master's degree			30	
Any external credit (over 8 semesters)			30	
For prior activity (before 8 semesters)			30	
Other				
guest lecturer seminar	3		30	
Total:		240		240

- b) for the second and subsequent semesters, only students who have accumulated a total of at least 20, 45, 75, 110, 150, 180, 210 credits in the previous semesters may enrol.
 - c) these requirements are the same for full-time (scholarship) and correspondence students, and there is no obligation to obtain credits for those in individual training.
- (4) Between 5 and 7 credits per subject may be awarded for the completion of courses.
- (5) In the case of teaching activities, 1 hour of practical training or seminar per week (for one semester) is worth 2 credits. The number of credits to be acquired through teaching activities shall not exceed 60 credits. A doctoral student may receive a maximum of 5 teaching credits per semester for teaching activities in the first four semesters of the training and a maximum of 10 credits per semester in the fifth to eighth semesters of the training. The teaching activity shall be certified by the Associate Dean for Education of the relevant Faculty.
- (6) Credit for research activity can be earned in three ways:

- a) 6-6 for the semester research report in semesters 1-4 and 10-10 in semesters 5-8 (64 credits in total).
 - b) Active participation in a research project, 6-10 credits per project.
 - c) For publication activities in accordance with Annex 5 to the ATDSZ.
- (7) The number of credits to be earned or to be earned by the completion of courses, research and teaching activities shall be determined by the doctoral student's study plan.
- (8) The Council of the Doctoral School may grant a waiver from the fulfilment of the training requirement if the student is participating in part-time studies outside the institution. The doctoral student may participate in part-time training outside the institution (research institute, company or abroad) in connection with his/her doctoral topic. He/she may do so on the basis of a work programme approved by the supervisor which ensures the validity of the period of study in the doctoral training programme of the University. The DIT has the right to decide on the acceptance of the work programme for part-time studies outside the institution. The credit value of the courses thus completed shall be determined by the DIT.

II. Credit transfer

- (1) Credits earned at other higher education institutions in Hungary or abroad, or outside the doctoral student's own doctoral school, may be recognised on the basis of an inter-institutional credit equivalence agreement, an individual study agreement with the student or the provisions of the legislation providing for credit transfer.
- (2) The two subjects shall be considered equivalent if the correspondence between the two subjects is at least 75%. The DIT shall examine the degree of correspondence of the subject matter on the basis of the proposal of the subject leader and decide on equivalence on this basis.
- (3) The decision may be appealed to the Rector.
- (4) The maximum percentage of study (training) credits that a doctoral student may accumulate by transferring credits shall be determined by the DIT on the basis of individual applications.

III. Credit for activities carried out in another doctoral school or institution (partial training, transfer)

- (1) A doctoral student's studies outside his/her own doctoral school shall be treated as part-time studies.
- (2) In the course of the part-time training, the doctoral student may also acquire study (training), research and teaching credits.
- (3) If possible, the doctoral student's credits from the courses taken abroad shall also be requested in the form of ECTS (European Credit Transfer System). These shall be converted into Hungarian credits in the usual way (A=5, B=4, C=3, D=2, F=1).

IV. Credit for prior learning

- (1) Participation in training, research and teaching outside the framework of doctoral (PhD) studies, but within the framework of the doctoral programme, shall be considered as prior performance.
- (2) The DIT may give credit for these achievements as demonstrated during the professional career.
- (3) Credits of preparation as part of doctoral studies in parallel with the studies of the last academic year of studies for a Master's degree.
- (3) The DIT shall decide on the creditability of prior learning and the number of training, research and teaching credits that may be obtained by credit transfer on the basis of an individual application in an individual procedure.